Jeri Srur, LCSW, NBCCH, ACHT P.O. Box 877 • Glenview, IL 60016

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CANCELLATION POLICY

If you fail to cancel a scheduled appointment, we cannot use this time for another client and you will be billed for the entire cost of your missed appointment.

A full fee is charged for missed appointments or no shows. Fees for cancellations with less than a 24-hour notice, unless due to illness or an emergency, will be considered per individual basis. A bill will be mailed directly to all clients who do not show up for or cancel an appointment.

Thank you for your consideration regarding this important matter.	
Client Signature (Client's Parent/Guardian if under 18)	
Foday's Date	

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